

# Mobile Phone Policy

## Student Use of Mobile Phones/ Devices during school hours

The Hallam Senior College Mobile Phone/Device Policy is based on the ministerial policy formally issued by the Minister for Education under section 5.2.1(2)(b) of the Education and Training Reform Act 2006.

### Statement Of Commitment

Hallam Senior College seeks to provide a safe and positive learning experience for every student where the focus is on learning and students are engaged and supported to reach their full potential. The College seeks to minimise factors which may distract from the focus on learning. The College is also committed to creating a child safe environment protecting children from all forms of abuse and neglect.

### Scope

This policy applies to:

1. All students at Hallam Senior College
2. Personal mobile devices brought onto school grounds during school hours, including recess and lunchtime
3. All college learning and engagement activities including lessons, excursions, incursions, study lessons, library and other school activities including sports.

### Definitions

**Personal mobile devices** refer to mobile phones and smart watches, Fitbits that receive text messages and any other devices that send or receive messages. **School grounds** refer to inside the boundary fence.

### Policy

Hallam Senior College understands that students may bring a mobile phone or smart watch to school, particularly if they are travelling independently to and from school or to extra curricular activities.

- Mobile phones or smart watches must not be used whilst on school grounds during the school day.
- Mobile phones or smart watches must be switched off, and locked securely in the student's locker from the time they arrive at school until the end of the school day for the student.
- Students in possession of or using their mobile phones or smart watches will have them confiscated and locked securely in the administration office. It will usually be returned to the student or the parent/carer at the end of the school day.
- Students are not permitted to access their mobile phones or smart watches during classtime, lunchtime, recess or any other break times and whilst on school grounds.
- Students will access laptops/iPads or desktops for interactive educational purposes. Mobile phones or smart watches are not to be used for General Classroom Educational Purposes (GCEP).
- In exceptional circumstances, the teacher may apply for permission to use mobile devices where the educational imperative is overwhelming. This permission can only be granted by the Principal and must be in writing with at least a week's notice of the need to use devices. Only a teacher may apply to the Principal for permission. Permission will only be granted for specific events and will not be an ongoing permission for GCEP's.
- The use of headphones with laptops, is not permitted in class or between class, unless under the instruction of a teacher when being used for educational purposes.
- When emergencies occur, parents or carers should reach their child by calling the College office.
- Exemptions to the policy for the use of devices in school hours may be granted for the following:
  1. Students with specific needs – reasonable adjustments for disabilities
  2. Health reasons or conditions
  3. Young Carers /YPEP

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4. Travellers and External students during travel
5. Programs where devices are required for instructional practices – these are timetabled and agreed to by the Principal

These exemptions will be granted only by the Principal or delegate.

### Insurance

Students are responsible for all items brought to school. Please note that Hallam Senior College and College Staff do not have accident insurance for accidental property damage or theft. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items and ensure they have a lock for their locker to secure valuables and ensure the locker is locked at all times. Refer to the DET's [Personal Goods](#) policy.

### Camps And Excursions

In most circumstances, students will not be allowed to bring their mobile phones on overnight school camps or excursions. Hallam Senior will provide students and their parents and carers with information about items that can be brought to special activities and events, including mobile phones.

### Breach Of Mobile Devices Policy Consequences

( See Appendix 1)

### Department Policies

- [Mobile Phones – Department Policy](#)
- [Ban, Search and Seize Harmful Items](#)
- [Personal Goods – Department policy](#)

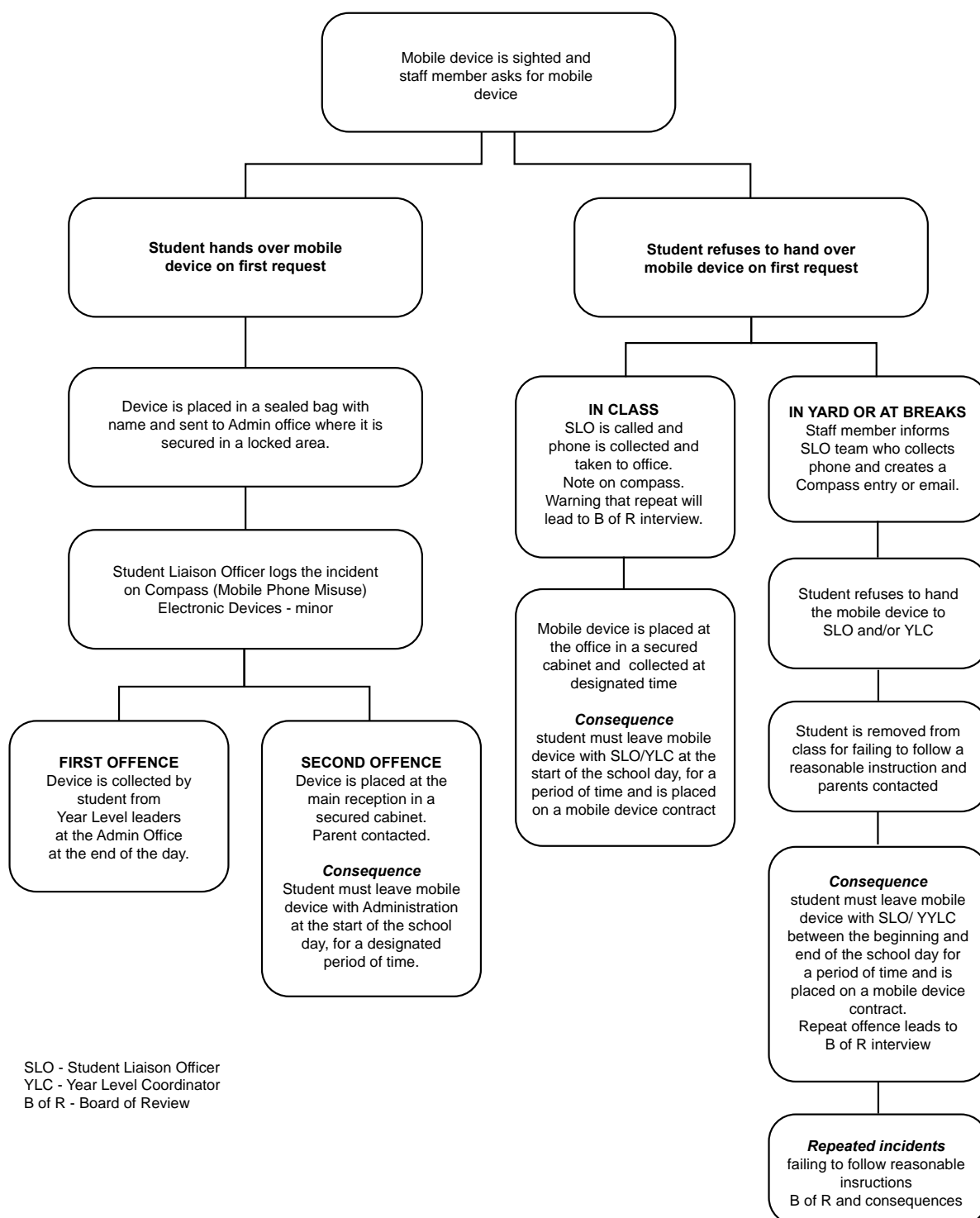
*This policy is to be implemented from January 29<sup>th</sup> 2020.*

### Review Cycle

Date of Review	December 2019
Review Team	CAU, LYA, MCA
Next Review	December 2020

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## Appendix 1: Breach of Mobile Devices Policy Consequences



SLO - Student Liaison Officer  
YLC - Year Level Coordinator  
B of R - Board of Review