

RSA (Responsible Serving of Alcohol) Enrolment Form 2019



PLEASE SUBMIT THIS FORM WITH PAYMENT ONE WEEK PRIOR TO THE COURSE DATE.

Hallam Senior College is required by the VET regulator to collect personal information from students for reporting purposes. Please see the privacy statement at the end of this form for more information.

Personal details

1. Enter your full name

Family Name (Surname) _____

Given Names _____

2. Enter your birth date ____ / ____ / ____ USI (if known) _____

3. Gender (Tick ONE box only) M F

4. Contact details

Home phone	Work phone
Mobile	Email address

5. What is the address of your usual residence?

Building/property name	
Flat/unit details	
Street or lot number (e.g. 205 or Lot 118)	
Street name	
Suburb, locality or town	
State/territory	
Postcode	
Phone	
Email	

6. What is your postal address (if different from above)?

Building/property name	
Flat/unit details	
Street or lot number (e.g. 205 or Lot 118)	
Street name	
Suburb, locality or town	
State/territory	
Postcode	

Language and cultural diversity

7. In which country were you born?

- Australia Other (please specify) _____

8. Do you speak a language other than English at home?

(If more than one language, indicate the one that is spoken most often)

- No, English only (*English only – Go to question 9*)
 Yes, Other (please specify) _____

9. How well do you speak English? Very Well Well Not Well Not at all

10. Are you of Aboriginal or Torres Strait Islander origin?

(For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes)

- No Yes, Aboriginal Yes, Torres Strait Islander

Disability

11. Do you consider yourself to have a disability, impairment or long-term condition?

- Yes No (*Go to Question 13*)

12. If you indicated the presence of a disability, impairment or long-term condition, please select the area(s) in the following list:

(You may indicate more than one area)

- Hearing/deaf Physical Intellectual Learning Mental illness
 Acquired brain impairment Vision Medical condition Other

Schooling

13. What is your highest COMPLETED school level? (Tick ONE box only)

- Yr 12 or equivalent Yr 11 or equivalent Yr 10 or equivalent Yr 9 or equivalent
 Year 8 or below Never attended school (*Never attended school – go to question 14*)

14. In which YEAR did you complete that school level? _____

15. Are you still attending secondary school? Yes No

Previous qualifications achieved

16. Have you **SUCCESSFULLY** completed any of the following qualifications (See Question 16)?

- Yes No (*No – got to Question 17*)

17. If YES, then tick ANY applicable boxes.

- | | |
|--|---|
| <input type="checkbox"/> Bachelor degree or higher degree | <input type="checkbox"/> Certificate III (or trade certificate) |
| <input type="checkbox"/> Advanced diploma or associate degree | <input type="checkbox"/> Certificate II |
| <input type="checkbox"/> Diploma (or associate diploma) | <input type="checkbox"/> Certificate I |
| <input type="checkbox"/> Certificate IV (or advanced certificate/technician) | <input type="checkbox"/> Certificates other than the above |

Employment

18. Of the following categories, which BEST describes your current employment status?

(Tick ONE box only)

- | | |
|---|--|
| <input type="checkbox"/> Full-time employee | <input type="checkbox"/> Employed – unpaid worker in a family business |
| <input type="checkbox"/> Part-time employee | <input type="checkbox"/> Unemployed – seeking full-time work |
| <input type="checkbox"/> Self employed – not employing others | <input type="checkbox"/> Unemployed – seeking part-time work |
| <input type="checkbox"/> Employer | <input type="checkbox"/> Not employed – not seeking employment |
| <input type="checkbox"/> Full-time School | |

Study reason

19. Of the following categories, which BEST describes your main reason for undertaking this course/traineeship/apprenticeship? (Tick ONE box only)

- | | |
|---|--|
| <input type="checkbox"/> To get a job | <input type="checkbox"/> It was a requirement of my job |
| <input type="checkbox"/> To develop my existing business | <input type="checkbox"/> I wanted extra skills for my job |
| <input type="checkbox"/> To start my own business | <input type="checkbox"/> To get into another course of study |
| <input type="checkbox"/> To try for a different career | <input type="checkbox"/> For personal interest or self-development |
| <input type="checkbox"/> To get a better job or promotion | <input type="checkbox"/> Other |
| <input type="checkbox"/> For my Senior School Certificate | |

Unique Student Identifier

From 1 January 2015, HALLAM SENIOR COLLEGE can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI).

If you have not yet obtained a USI you can apply for it directly on a computer or mobile device at:

<http://www.usi.gov.au/create-your-USI/>

20. Enter your Unique Student identifier

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Privacy Statement & Student Declaration

Under the *Data Provision Requirements 2012*, **Hallam Senior Secondary College** is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form and your training activity data) may be used or disclosed by **Hallam Senior Secondary College** for statistical, regulatory and research purposes. **Hallam Senior Secondary College** may disclose your personal information for these purposes to third parties, including:

- School – if you are a secondary student undertaking VET, including a school-based apprenticeship or traineeship;
- Employer – if you are enrolled in training paid by your employer;
- Commonwealth and State or Territory government departments and authorised agencies;
- NCVER;
- Organisations conducting student surveys; and
- Researchers.

Personal information disclosed to NCVER may be used or disclosed for the following purposes:

- Issuing a VET Statement of Attainment or VET Qualification, and populating Authenticated VET Transcripts;
- Facilitating statistics and research relating to education, including surveys;
- Understanding how the VET market operates, for policy, workforce planning and consumer information; and
- Administering VET, including program administration, regulation, monitoring and evaluation.

You may receive an NCVER student survey which may be administered by an NCVER employee, agent or third party contractor. You may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988* (Cth), the VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au).

Student Declaration and Consent

I declare that the information I have provided to the best of my knowledge is true and correct.

I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice above.

Student Signature: _____ Date: _____
[for electronic acknowledgement]

Parent Signature: _____ Date: _____
*[for electronic acknowledgement]**

**Parental/guardian consent is required for all students under the age of 18.*

Payment - \$65

Please note that payment is required one week prior to course date. A full refund will only be given if the course is cancelled by Hallam Senior College.

I am applying for the RSA Program: Saturday 18th May 2019 Saturday 15th June 2019

Please debit my: Mastercard Visa For: **RSA Training** Total Amount: **\$65.00**

Name on Card: _____ Card Expiry Date: _____

Credit Card No:

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Name: _____

Address: _____

Daytime Contact No. _____

Signature: _____ Date _____