

Fundraising Policy

Purpose

To provide College students, their families and other members of our school community with an overview of Hallam Senior College's approach to fundraising.

Policy

- Fundraising is an important way for Hallam Senior College to raise money to supplement and support government provided funding. School staff may wish to undertake fundraising activities for Hallam Senior College. We encourage all members of our school community to be involved in fundraising initiatives and school council welcomes all proposals for fundraising.
- Fundraising is a function of the school council and council must approve all fundraising events or activities on behalf of our school.
- If necessary, permission and registrations from other governing bodies will be sought.
- At the beginning of each school year, the school council will approve any fundraising events or activities for the upcoming year. If it is necessary during the year, the school council may approve additional fundraising events or activities as they may arise.
- In deciding whether or not to approve particular fundraising events or activities, the school council will act in accordance with legal requirements, any relevant DET policy or guideline, and the Department's *Finance Manual for Victorian Government Schools*.
- All money raised through fundraising, unless legally otherwise provided for, will be held on trust by the school council for the general or particular purpose for which it was raised.

Fundraising for Charitable Causes

Hallam Senior College, through the school council, may also decide to fundraise for charitable causes. In deciding whether or not to fundraise for a particular charitable cause, school council may:

- Consider whether the methods used to raise funds for any specific charitable appeal are appropriate
- Seek written advice from organisations promoting fundraising activities on the percentage of funds raised that are directed to the named charity

Further information and resources

- School Policy and Advisory Guide: [School Generated Funding](#)
- [Finance Manual for Victorian Government Schools](#)
- [Fundraising Act 1998](#)
- [School Financial Guidelines](#)

Evaluation

Date of Review	13 August 2018
Review Team	M. Fallon, J. Lyall, L. Yardas, D. Caughey, G. Brown, A. Scott, D. Hudson
Date of Next Review	August 2020
Links / Resources	School Policy and Advisory Guide: School Generated Funding